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SUMMARY

As a PeopleSoft Administrator with over 15 years of experience, I possess a balance mixture of strong troubleshooting and issue resolution skills and the ability to convey information to both technical and non-technical audiences. My goal is to work as an effective liaison between PeopleSoft functional and technical personnel, database administrators and infrastructure teams to ensure stable and high performing environments.

SKILLS HIGHLIGHTS

- PeopleTools versions 8.5x, 8.4x, 8.x, 7.5x, and 7.0x supporting PeopleSoft HCM and FS applications.
- UNIX proficient in HP-UX, Linux and Solaris including KSH and Perl scripting.
- Experienced with Quest STAT implementations and support.
- Skilled in applying Sarbanes-Oxley requirements to PeopleSoft and other applications as well as supportive infrastructure.
- Well versed in application support on windows.

PROFESSIONAL EXPERIENCE

2015- **MoTown Group**, Indianapolis, IN
PeopleSoft Systems Administrator

- Designed and implemented new architecture for an HR 9.2 upgrade.
- Provided systems support for fiscal year calendar change to a retail 4-4-5 calendar.
- Sustaining duties included:
 - Perform daily security changes for all PS environments and STAT.
 - Maintain existing PeopleSoft environments for both HR and Financials based on both Red Hat Linux and Windows operating systems.
 - Provide support and as needed training for PeopleSoft functional and developer team members.
 - Monitor and make recommendations on infrastructure health.
 - Work with database administrators on refreshes and troubleshooting.
 - Perform production migrations to ensure SOX segregation of duties.
 - Assist and advise on PeopleSoft security as well as security for supportive infrastructure.
 - Work with third party vendors as required.
 - Document in-house processes.
 - Create new environments as needed.
 - Research and problem-resolution for technical and functional team members.

2010-2015 **RadioShack Corporation**, Fort Worth, TX
PeopleSoft Administrator, Technical Consultant II

- Reinstalled application servers, web servers and process schedulers to enforce consistency between environments and improve overall reliability and supportability.
- Updated Tools versions to meet Oracle support requirements and improve reliability.
- Reviewed and updated security to meet segregation of duties requirements as well as pass audit for Sarbanes Oxley.
- Automated numerous processes using KSH scripts including start-up scripts, application server load monitoring and environment cleanup.
- Implemented HR reports and system level data archiving to Electronic Vault for enforced retention periods.

- Participated in team efforts to resolve database performance issues affecting HR payroll and employee self-service systems.

RadioShack Corporation, PeopleSoft Administrator, Technical Consultant II (cont.)

- Sustaining duties included:
 - Performing daily security changes for all PS environments and STAT.
 - Perform troubleshooting of the PeopleSoft infrastructure, including HP-UX UNIX, Windows servers, as well as user desktops.
 - Proactive monitoring of PeopleSoft related infrastructure.
 - Research and implementation of additional PeopleSoft/PeopleTools functionality.
 - Maintenance of STAT change management tool.
 - Assist with other applications support, as required.
 - Research and problem-resolution for technical and functional team members.

2006-2010

DynCorp International, Fort Worth, TX

PeopleSoft Systems Administrator, Principal

- Responsible for PeopleTools 8.5x / HCM 9.1 environment setups in the Solaris/Oracle platform.
- Designed the HCM 9.1 upgrade infrastructure architecture.
- Involved in running 9.1 HCM upgrade passes in conjunction with a designated developer.
- Applied numerous maintenance packs and bundles to the new 9.1 HCM environment as well as applying the 8.51 PeopleTools upgrade.
- Designed the new security permissions and roles for the upgrade and advised security team members on implementation.
- Involved in creating a full disaster recovery fail over environment at an off-site location within a two month time frame. Project came in on time and under budget.
- Designed and implemented optimal hardware infrastructure configuration for HCM 8.9 to maximize load balancing and fail over opportunities.
- Rolled out self-service infrastructure for 12,000 DynCorp employees.
- Implemented, upgraded and maintained Quest STAT change management software.
- Ran an initiative to analyze and modify PeopleSoft security to pass Sarbanes-Oxley requirements.
- Implemented UNIX and Oracle security changes to exceed Sarbanes-Oxley requirements and increase security for the PeopleSoft environment.
- Deployed the PeopleSoft debugger on all developer machines.
- Additionally, Administered CA Cohesion for monitoring and reporting of system changes in Windows and UNIX, Oracle and SQL server environments.
- Sustaining duties include:
 - Advise and assist functional team on PeopleSoft security.
 - Act as primary contact for audit groups to discuss and remediate Sarbanes-Oxley deficiencies within PeopleSoft, STAT and Cohesion.
 - Perform STAT administrative support as well as perform STAT production migrations for PeopleSoft.
 - Apply Tax Updates and PeopleSoft Patch Bundles.
 - Analyze and apply PeopleTools patches and upgrades.
 - Research and problem-resolution for technical and functional team members.

1999-2006

RadioShack Corporation, Fort Worth, TX

PeopleSoft Administrator, Analyst IV

- Successfully completed design and implementation of PeopleSoft architecture for Financials upgrade from PeopleTools 7.06 to 8.8.
- Rebuilt PeopleSoft security during 8.9 Financials upgrade with an emphasis on Sarbanes-Oxley requirements.
- Aided and supported Financials developers and functional team members during upgrade.
- Designed architecture for AR reimplementation from PeopleTools 7.59 to 8.9.
- Researched and tested optimal infrastructure to roll-out PeopleSoft HRMS self-service to all 35,000 RadioShack employees.
- Implemented Quest STAT change management software for PeopleSoft.
- Implemented Quest Vista Plus (currently OpenText Vista Plus) reporting software enterprise wide. Later trained and transferred this tool to the permanent support group.

RadioShack Corporation, PeopleSoft Administrator, Technical Consultant II (cont.)

- Sustaining duties also included:
 - Performing daily security changes for all PS environments and STAT.
 - Maintenance and upgrade of PeopleTools versions 7.5x, 8.1x, and 8.4x.
 - Troubleshooting the PeopleSoft infrastructure, including HP-UX UNIX, Windows servers, and Oracle RDBMS, as well as user desktops.
 - Full Monitoring of PeopleSoft related infrastructure.
 - Research and implementation of additional PeopleSoft/PeopleTools functionality.
 - Maintenance and upgrade of STAT change management.
 - Installation and maintenance of other Windows and Unix Server related applications, as required.
 - Research and problem-resolution for technical and functional team members.

1992–1999 **Trinity Industries, Inc.**, Dallas, TX
FoxBASE programmer / UNIX Administrator (1992–1999)

EDUCATION

B.S., Computer Science, 1998, University of Texas at Dallas, Dallas, TX